

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES

Friday, September 6, 2019

The Procurement Policy and Compliance Monitoring Board met in public session On **Friday, September 6, 2019** in the James R. Thompson Center, 100 West Randolph Street, and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson called the meeting to order at 10:01 a.m.

ROLL CALL

Board members present (3):

Springfield: Pam Blackorby, absent
Tad Huskey, present
Lisa Kaigh, present

Chicago: Karla Schreiber, present
Jessica O'Leary, absent

Other staff: Rocco LaSalvia, State Purchasing Officer
Eileen Baumstark-Pratt, Board Secretary

Approval of minutes from the meeting held on Wednesday, July 24th, 2019

Karla Schreiber, Chairperson asked the Board to review and approve the Wednesday, July 24th, 2019 Procurement Policy Compliance and Monitoring Board (PPCMB) meeting minutes. Tad Huskey moved and Lisa Kaigh seconded the motion and by unanimous vote, the minutes from the meeting held **Wednesday, July 24th, 2019** were approved.

The motion carried on the following voice vote:

Yeas: Karla Schreiber, Tad Huskey and Lisa Kaigh

Old Business

Karla Schreiber, Chairperson asked if there was any old business to report. No comments were received.

New Business

Vehicle Purchase

Rocco LaSalvia, explained the office is seeking to purchase a vehicle for the Executive Security Detail. Office Services reached out to several dealerships in an effort to secure pricing information on a 2019 Ford Expedition XLT, with the 202A base package specifications.

Office Services solicited cost information from Morrow Brothers Ford, Hawk Ford, Bill Kay Ford, Packey Webb Ford, and McCarthy Ford. Office Services received three (3) responses from Hawk Ford, Morrow Brothers Ford, and Bill Kay Ford. Initially, Hawk Ford of Oak Lawn submitted the lowest cost, but they later informed us that the vehicle they quoted was no longer available; another customer purchased it. They did not submit a comparable alternative quote.

Based on the cost information received, Office Services will secure a contract to purchase the vehicle from Morrow Brothers Ford, the dealership that can provide a vehicle that meets the requirements at the lowest cost \$52,970.00.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received.

Public Comment:

Karla Schreiber, Chairperson asked if there were any public comments. No public comment.

Adjournment:

There being no further business to come before the PPCMB Board, Tad Huskey moved and Lisa Kaigh seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Karla Schreiber, Lisa Kaigh and Tad Huskey

The meeting adjourned at 10:07 a.m.